



CONSTRUCTION SERVICES DEPARTMENT

P O BOX 3366

West Palm Beach FL 33402

Telephone: 561/805-6700

FAX: 561/805-6677

**APPLICATION  
CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS**

Application, with applicable schedule, must be submitted with a \$100.00 check payable to the City of West Palm Beach before the first of the month in order to be eligible for that month's meeting, which is held on the third Thursday of each month.

CASE NO. \_\_\_\_\_ DATE: \_\_\_\_\_  
(to be filled in by City)

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_

AUTHORIZED AGENT: \_\_\_\_\_ PHONE: \_\_\_\_\_

AGENT'S ADDRESS: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

LOCATED IN ( ) OR OUT ( ) OF THE FIRE DISTRICT. ZONE: \_\_\_\_\_

TYPE OF REQUEST (check the appropriate box) The schedule with the same title as the type of request is required to be completed and submitted with this application.

APPEAL OF DECISION AND/OR INTERPRETATION OF THE BUILDING OFFICIAL

VARIANCE TO THE TECHNICAL CODES

VARIANCE TO THE FLOOD PREVENTION AND CONTROL ORDINANCE

DESCRIPTION OF PROPOSED VARIANCE OR APPEAL (Describe below and on the reverse side your request in your own words.) PRINT LEGIBLY OR TYPE ONLY. If additional space is required, please use additional pages. SIGNATURE AND NOTARIZATION ARE REQUIRED ON REVERSE SIDE.

Description of request continued:

APPLICANT'S SIGNATURE: \_\_\_\_\_

Print Name: \_\_\_\_\_

STATE OF FLORIDA } SS:  
COUNTY OF PALM BEACH }

The foregoing Application was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification and who did (did not) take an oath.

Seal:

\_\_\_\_\_  
Notary Public signature  
Print name: \_\_\_\_\_

Commission No. \_\_\_\_\_

***NOTICE: IF ANY PERSON DECIDES TO APPEAL ANY DECISION OF THE BOARD MADE AT THIS HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR THAT PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY OF WEST PALM BEACH DOES NOT PREPARE OR PROVIDE SUCH A RECORD***







**SCHEDULE FOR  
VARIANCE TO THE FLOOD PREVENTION  
AND CONTROL ORDINANCE  
(2 PAGES)**

1. Is this structure on the National Register of Historic Places? *If the answer is yes, then provide evidence of such and you do not need to answer the remaining questions.*
  
2. Items a through k should be answered by a licensed engineer capable of calculating and determining hydraulic and hydrostatic calculations, drainage patterns and flood risks.\
  - a) Explain how there is little danger that materials may be swept onto other lands to the injury of others.
  
  - b) Describe the minimal danger to life and property due to flooding or erosion damage.
  
  - c) Describe the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
  
  - d) What importance are the services provided by the proposed facility to the community?
  
  - e) What is the necessity to the facility of a waterfront location (where applicable)?
  
  - f) What is the availability of alternative locations, not subject to flooding or erosion damage, for the proposed use? Why are such alternative(s) not preferred?
  
  - g) What is the compatibility of the proposed use with existing and anticipated development?
  
  - h) What is the relationship of the proposed use to the comprehensive plan and the floodplain management program for the area?
  
  - i) Describe how there will be safe access to the property in times of flood for ordinary and emergency vehicles.

**VARIANCE FOR FLOOD PREVENTION AND CONTROL SCHEDULE CONTINUED**

- j) What is the expected height, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site?
  
- k) What is the effect and costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, and streets and bridges?

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Engineer's Signature, Seal and Date

- 3. Explain how the variance requested shall be the minimum variance necessary, considering the flood hazard, to afford relief.
  
- 4. Describe why failure to grant the variance requested will result in exceptional hardship for the applicant?